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## Svane News

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## **Car assistance - Dansk Autohjælp SOS**

Svane has subscribed to Dansk Autohjælp SOS, which is also described in in the staff handbook.



Everyone is given a customer card, which must be placed in the car.  
If there is an accident, please contact:

Call center phone number 70 10 80 90

For those who drive trucks  
Heavy vehicle center tel. no. 71 17 14 90

**Customer no. 99473359** – it is a good idea to save phone numbers and customer no.  
on your phones 😊

**Also always** remember to inform the immediate supervisor!

## Workwear

When working by the road, near traffic, cranes and other motorized vehicles, as well as when working in the dark, it is important to have the right attire.

On this link you can see a video that nicely explains how workwear is classified (Certificering EN20471)

<https://www.mascot.dk/da/en-iso-20471>

In the future, it will also be possible to order breathable rainwear as workwear. This can be ordered as needed, and when the old one is worn.



Black and white t-shirts can now be selected for use as sweat wicking under the yellow t-shirts.

Unfortunately, shorts cannot be offered, as clothing will not meet class 3.

## Change of IT supplier

Svane has changed IT supplier – the office is soon in place and the next step will be those who are out in the field.

Everyone who has previously had an e-mail address [xx@sesvane.dk](mailto:xx@sesvane.dk) will get a new [xx@svaneenterprise.dk](mailto:xx@svaneenterprise.dk)

Over the next few weeks, you will be informed further about setting up your PC and tablets.

## Norlys Framework Agreement

# NORLYS

For your information, Svane is in negotiations regarding the Framework Agreement with Norlys. A clarification is expected around mid-March 2023.

## Staff arrangement Rudbøl grænsekro

The Staff Association invites employees + companions

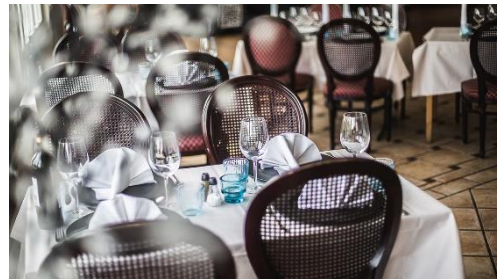
## Weekend stay with music and dance

Saturday, 11 March 2023

(invitation sent out by email)

REMEMBER! Sign up for this no later than Friday 10 February

At [th@svaneentreprise.dk](mailto:th@svaneentreprise.dk)



## New accountant

In connection with the review of our finances, our new accountant comes to visit Monday, Tuesday and Wednesday in week 7.



## Tablets

Tablets have been handed out for after-sale, and the internal training of various programs is in progress.

## Intranet - Sharepoint

Work on an intranet site for Svane has started, and if you think – what is it and what does it do for me – there will be much more information over the next few months 😊

Long story short;

**Svane intranet** – here you will find all important information for employees at Svane, staff handbook, phone numbers, who is who, events and important dates e.g. holidays.

In addition, you can find Svane News and documents that contain all the info you need in your everyday work.



Should there be input, good stories from everyday life or good tips colleague-to-colleague, I would like to hear from you. 😊 If you have any good pictures, you are welcome to send it to me.

Svane News is published as a Danish and English version.

Thank you all for your daily efforts for Svane Enterprise. 😊

Torben Ilsøe Nielsen